

INITIAL SCREENING OF INCOMING PAPERS CHECKLIST

Reviewer: Jmf

Date: 3/2/00

APPLICATION NO. 08/917044

1. Petition Type(s) (i.e., 137(b); 137(a))

Code(s) (502, 501, 503, etc):

137(a)

501

NOTE: Petitions to Expedite require prompt attention and should be brought to the appropriate deciding official's attention.

2. List Papers to be entered on contents of file jacket filed with petition:

1. Pet R.L. 137(a)
2. Issue Fee Transmittal
3. Drawings
4. _____
5. _____
6. _____

3. Application number on petition agrees with applicant and/or title of invention (this can be verified on PALM or on Netscape) ☒ yes _____ no. If application number is not correct, indicate correct application no. _____ and correct on petition/papers filed.

4. Is paper a petition to withdraw holding of abandonment: _____ yes ☒ no
If so, send paper and/or file to appropriate location (*Note: remove any flag set first*):

(Circle appropriate)

- a. Nonreceipt of action from TC or assertion that reply was timely filed:
Send paper to TC _____
- b. Nonreceipt of Missing Parts Notice or assertion that reply was timely filed:
Send paper to OIPE-Betty Robinson -CP2-7D25 (PH: 308-0910)
- c. Assertion of timely payment of issue fee and/or submission of drawings:
Send petition to Office of Publications: ATTN: Tom Hawkins
- d. Other _____

5. Information Disclosure Statement:

- a. Is file in the Office of Petitions? _____ yes (if yes, match paper with file)
_____ no (send paper to file location)

6. Other: _____
If not handled in Office of Petitions, send paper to appropriate location.

7. Is petition accompanied by assignment papers, fee address, or other paper which needs to be sent to another location? _____ yes ☒ no
If so, make copy of assignment papers, fee address, or other paper; mail original to proper location and place copy in file with an indication that the original paper(s) has been forwarded to the appropriate location (Assignment Branch; Maintenance Fee Division, etc.)